



FAQs

If your question is not answered below, email [Caryn Koplik](mailto:Caryn.Koplik).

What is an AIC Online Seminar?

An **AIC** Online Seminar is an interactive web event that is delivered entirely over the internet using Adobe Connect online conferencing software. No telephone connection is needed. Your computer connects to our online classroom from a url provided in an email message. All of our presentations are done online, over the internet. The audio comes through the internet, so you will need is a computer with internal or external speakers.

How does an AIC Online Seminar work?

During an **AIC** Online Seminar, the seminar leader addresses the texts provided in the assigned readings focusing on specific excerpts and images. Seminars focus on teaching with primary sources — historical documents, literary texts, visual images, and audio material. Emphasizing critical analysis and close reading, they address the skills of the [Common Core State Standards](#) while giving teachers the opportunity to deepen their content knowledge.

Here is a sample of an **AIC** Online Seminar: [Sample Online Seminar](#)

How do I ask the seminar leader questions during an AIC Online Seminar?

You can submit a question at any time during the live seminar by clicking in the “Chat” section on the bottom right section of the screen, typing your text and hitting send. Your question (or comment) will appear in the section just above. At opportune moments in the seminar, the moderator will relay questions/comments from participants to the leader.

How do I advance the slides?

The slides are controlled by the seminar leader and moderator. After the seminar, the presentation is available to be downloaded.

When will I receive the connection instructions/links to assigned readings?

A few weeks prior to an **AIC** Online Seminar, you will receive an email from ckoplik@nationalhumanitiescenter.org with the link to an online seminar forum (and an enrollment key). We ask you to confirm your participation in the seminar by introducing yourself in the forum.

You will continue to receive email notices regarding the seminar until you log into the forum, thereby confirming your participation. After you log into the forum, seminar emails will cease until the day before, when you will receive a final reminder message.

If you did not receive your connection instructions, make sure to check your SPAM filter for the e-mail containing that information.

I never received the email or any correspondence that contained the information for the online seminar for which I registered – what should I do?

We send all information to access the online seminars to the email address provided at registration. If you didn't receive the email at that address, please check your spam or junk mail folder or check with your internal IT staff to see if emails coming from ckoplik@nationalhumanitiescenter.org have been blocked or filtered. If you still cannot locate the email, contact Caryn Koplik at 919-406-0111.

I am not able to participate in the live event. Are there any options to watch a recorded version of the same AIC Online Seminar later?

Links to the seminar recordings are posted to the seminar webpage the day after the seminar. You are welcome to view the recorded seminar; however, continuing education credit is not available.

How many people from my institution can participate?

AIC Online Seminar registration fees are priced per internet connection to the private seminar link, not per person. That means one PC can be connected to the live seminar, but an unlimited number of people can gather and participate using that single connection.

Online Seminar Cancellation policy:

Online seminar cancellations must be submitted to [Caryn Koplik](mailto:Caryn.Koplik@nationalhumanitiescenter.org) by email up to thirty days prior to the seminar date. Credit for future programs will be offered otherwise.

Do you offer Continuing Education Credit for AIC Online Seminars?

The AIC Online Seminars may be eligible for recertification credit in your district or state. Each seminar includes ninety minutes of instruction plus approximately three hours and one half hours of preparation. The preparation and seminar total at least five hours of professional development per event. (This may vary in some seminars.) Because the seminars are conducted online, they may qualify for technology credit in districts that award it. To receive documentation of participation, you must participate in the live seminar and submit a post-seminar evaluation. A letter documenting participation will be sent via email.

What time does the seminar take place in my location?

AIC Online Seminars use the Eastern Time Zone. To determine the seminar time for your location, please use this link: <http://www.worldtimezone.com/time-usa12.php>